# Project Literacy Tutor Training

**November, 2015**

**Trainers: Maura McNiff**

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**You and Your Learner**
- Introductions
- Goals & timeline of training
- Our Students
- Forces that affect learning
- The Components of Language/Basic Literacy
- Language Experience Approach
- Total Physical Response
- Homework

**Good Needs Assessments/Setting Goals**
- What are the Language Arts
- Foundations of Language Learning/Foundations of literacy
- What does it mean to learn to read?
- Assessing Our Learners

**Tutoring: Curriculum and Methods**
- Building Your Tutor Toolkit: Try Outs
- Teachabcenglish Curriculum and website support
- Exploring Online Resources
- Making Contact
- Questions you’re holding?

**What does a tutoring session look like:**
- Components
- Resources
- Ongoing Sessions:
- Establishing Routines
- Of place
time, and frequency
- Communication with your student
- Ongoing Support: Project Literacy Resources:
- materials and Personnel
- Preference sheets
- For tutor scheduling
- Training Evaluation
Tutor Training Binder Index

Oral Language
Performance Based Activities
Oral Language and Literacy Foundation Activities

ABC’s/Sounds
Wilson lowercase flashcards
Bekke Curriculum: unit 2 & 3 Intro alphabet / phonics
Various Alphabets
Teachabcenglish alphabet/keyword
Teachabcenglish pages from initial lessons
Wilson alphabet/keywords
Vowel extension
Other alphabet sheets
Dictation Pairs worksheet

Sound Spelling
Auditory Discrimination drills
Short vowel word lists
Sound spelling mapping instructions
Sound spelling paper
Sound spelling chips
CVC Short Vowel Picture and word match; teachabcenglish

TPR/Gesture
Gesture sheet
Excerpt from book-initial lessons

Numbers/Math
Brekke Tutor Manual Unit 4 Numbers
Number grid: 25 and 100
Number fill in worksheet
Teachabceenglish no. writing worksheet
Family Math: Cover patterns, Make a Calendar, Money Activities, Place Value, Banker’s Game

Methods
Beginning To Work with Adult ELL: Some Considerations Florez & Burt
Techniques For Working With Adults: Study Guide On Teaching Beginning Levels (CAELA GUIDE FOR ADULT ESL Trainers)
Initial Teaching : Brekke Curriculum
Incorporating Phonics Into ESOL & Basic Skills Jana Picard-Richardson
Learning Centers/Games handouts from Robin Lovrien
Grouping For Instruction: CAELA

Guidelines: Active Listening: Listen, Repeat, Do & Information Gap & Listening Grid Activity

Language Experience Story Process: Maura’s

Integrated Approach To Literacy Instruction: Modified LEA Lesson Sample & Selecting Appropriate Classroom Materials

Language Experience Approach: Eric Digest

What Non-readers or Beginning Readers Need to Know: Brod

Working With Adult ELL; Background Information: CAELA

Using Oral Language Skills To Build Emerging Literacy CAELA Brief 2010

Working With Literacy-Level Adult English Language Learners: CAELA Guide For Adult ESL Trainers: Florez and Terrill 2003

ABC’s of Tutoring: 26 Tips

Tips for ELL Friendly Handouts

Second Language Acquisition in Adults; From Research to Practice
Moss-Study Circle on 2nd Language Acquisition

Foundation Phase and Other Skills and Competencies to Teach
assorted pages from CAELA GUIDE FOR ESL Trainers

Assessment

Pictorial Checklists

Maura’s Grant Assessment Packet

Malden Immigrant Learning Center
Assessing the Needs of Low Level Learners from CAELA GUIDE for Adult ESL Trainers

Others

Curriculum

Excerpts from teachabcenglish: Book One

Basic Competencies: Oxford Picture Dictionary; First 4 Units – Maura’s excerpts

Lesson Plans

Maura’s Adult ESOL Basic Literacy Curriculum

Maura’s sample lesson plan

Factors Affecting Your ESL Learner – LVA

Sight Vocabulary/Spelling

Ways to learn A word

12 Ways To Learn a Word

Instant Words

“Document Literacy”- Brod

“Reading Environmental Print”

Introducing Sight Words

Integrated Approach To Literacy:
LVA Sight Words and Context Cues
A Multisensory Approach To Spelling: Sarah Lynn
Syllabication LVA
VAKT Approach: visual, auditory, kinesthetic, tactile
Phoneme Segmentation Mat
Sound spelling mapping paper

**Sentence Reading and Writing Activities**
Grammar through color coded word cards
Sound spelling mapping with sentence dictation

**Handwriting**
Wilson Position Paper Poster: lefty and righty
Fundation Writing Paper
Letter Formation Guides: various HWT and Wilson
Wilson Lowercase guidelines: upper and lower
Copy letter worksheets

**Games and Activities**
Learning Center Activities: Robin Lovrien
Games For Learning Centers
BINGO, GO Fish
Gane Board Templates

Maura Sample Environmental Print Handout: Scavenger Hunt
Books and Print Resources

Teachabcenglish.com

Making It Real

Oxford Picture Dictionary and Literacy Program
By Garnet Templin-Imel, Shirley Brod, Margot Gramer
Oxford University Press, 1996

Instructor’s Notebook: How to Apply TPR for Best Results, 4th Edition
By Ramiro Garcia

Crossroads (Oxford University Press)
Lifeprints (New Readers Press)
Real Life English Steck-Vaughn