

First Literacy Grant Proposal - Budget

Proposed Project Budget

Please note that we may request a financial report from your agency to document project expenses. You must get approval from First Literacy if your budget needs change mid-project.

Grant funds may be used for:

- **Staff time** beyond existing paid hours to develop new resources and practices, to report on project results, and to share project findings
- **Consultant fees** crucial to the project
- **Modest stipends** for students' participation
- **Educational Materials and Supplies:** The purchase and trial/implementation of educational materials and supplies integral to the project
- **The training of teachers and other staff** integral to the project (A description of training and benefits is required in proposal and reporting)
- **Conference Costs:** If a conference presentation proposal based on a First Literacy Grant project is accepted, up to \$100 may be used for local (New England) conference costs and up to \$250 may be used for out-of-state conference costs.

Project Name: _____

| Expense | Description/Purpose | Cost |
|---------|---------------------|------|
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